



## COVID-19 Safe Plan

This plan outlines the revised or additional health and safety measures that the Australian School of Performing Arts will implement to help meet government regulations, mitigate the risk of COVID-19 transmission and ensure all choristers, participants, families and ASPA staff members have a safe place to sing, dance and work in. We appreciate your cooperation in following these guidelines when attending ASPA events and programs.

### Hired Venues

We have worked closely with our venues to secure appropriately sized spaces for the number of participants in each class based on current guidelines in each state and territory. In addition to our obligations to state and territory guidelines we are also meeting the specific requirements of each individual venue.

### Arrivals and Dismissals

Each venue has also been assessed for the safest arrival and departure plan. A number of our venues will require a 'Drive and Drop' approach where staff will meet parents and participants at a designated gate while others will see parents drop their child to the door of the building. Venue maps have been provided to all families outlining our COVID-Safe arrivals and collections plan and we have increased staffing levels to coordinate these plans, as well as to facilitate the wiping down of surfaces with anti-bacterial wipes between classes.

- An ASPA staff member will stand at the designated venue entrance to monitor arrivals and dismissals. At many of our venues only participants and staff are allowed on site. Please follow the venue map provided and the directions of our staff.
- Please only arrive 5 minutes before your child's scheduled start time and ensure you are on time for collection at the designated point. At this time, parents are unable to wait on site during class time. Parents will also not be permitted to use the venue bathroom facilities.
- We ask that only one adult takes part in arrivals and dismissals and that, where possible, no grandparents or siblings attend venues at this time.
- Please ensure you and your child are in good health before attending class. If you or your child are unwell, do not attend the venue until you are better.
- When entering and exiting the venue please adhere to social distancing requirements and maintain a 1.5m distance.

### Hygiene and Additional Measures

- All ASPA staff have undertaken the Australian Government's online Infection Control Training and been briefed on our COVID-Safe Plan and their additional responsibilities.
- We will have a hand sanitation station at each building entrance and require everyone to sanitise their hands before entering.
- Our staff will wipe down all surfaces and door handles in classrooms and bathrooms, and water refill stations, before, between and after sessions and ask all participants to avoid touching common area surfaces.
- Participants will be reminded to cough into their elbows or a tissue and place used tissues straight into the bin then wash their hands or use the hand sanitation station in the rehearsal room. ASPA staff will safely empty bins at the end of each session.
- Participants will also be reminded to limit contact with others – no hugging, shaking hands or touching objects unless necessary – and to avoid touching their eyes, nose or mouth.
- Our Music and Education team has restructured the way we run classes ensuring social distancing and to prevent contact between the participants.
- Participants will not use water bubblers, except to re-fill water bottles, at venues. Please ensure your child brings their own named water bottle to class. Participants will also not share pencils and we won't use percussion instruments during this time.
- We maintain attendance records and contact details and also encourage parents to download the COVID safe app.
- Staff will maintain a distance of 1.5 metres and encourage parents of participants to do the same.
- We will be rehearsing, where possible, with doors and windows open to allow for increased ventilation and we welcome any participant to wear a mask if that is your family's choice.



## AUSTRALIAN SCHOOL OF PERFORMING ARTS

### Communication

- Should an ASPA member become unwell with COVID-19 we will advise all families and staff members from their rehearsal venue as well as the venue contact.
- Should a venue contact advise that a member of their community has become unwell with COVID-19 we will advise ASPA members from that venue and ensure our rooms have been appropriately sanitised before we hold our next class.
- Should an ASPA staff member fall ill they will be unable to return to work until they have been cleared by a doctor.
- Should you become unwell with COVID-19 after attending an ASPA venue, we ask that you contact our office as soon as possible on [headoffice@aspagroup.com.au](mailto:headoffice@aspagroup.com.au)

We thank you for your patience and understanding. The above may be subject to change due to evolving government regulations. We are doing everything in our power to ensure a safe return to venues for our team, choristers, participants and families and appreciate your help and consideration during this time.